



## The APASL STC 2026 Kumamoto

### Information for Oral Presentation

This is information for speakers of APASL STC 2026 Kumamoto.

- Please complete registration of your presentation data at the Data Pre-View Desk, which will be located at the foyer on the 5<sup>th</sup> floor of Hotel Nikko Kumamoto, until 30 min. before your presentation time.
- The open hours of Data Pre-View Desk are as follows.

|                       |                         |
|-----------------------|-------------------------|
| September 18 (Friday) | September 19 (Saturday) |
| 8:00-18:30            | 7:20-17:00              |

- Please be seated at the “next speaker’s seat” at least 10 minutes before your presentation. The seat will be located near the podium.
- The slides which you have submitted in advance for the presentation are prepared on the computer of the podium.
- Your Presentation Time will be announced individually by E-mail.
- After presentation, the discussion time (a question-and-answer session) will be held according to the moderator’s instructions.
- The PC set at the podium is OS: Windows 11 (PowerPoint: 2024).
- Please bring your data by USB memory stick.
- To avoid garbled characters, please use standard font which is originally installed by OS.
- Please put your name and Presentation No. on your data file.
- If you bring your movies by data file, please prepare the file which can be played by standard Windows Media Player.
- Backup data by another media should be kept by yourself.
- The projector’s screen resolution is set at 16:9 FULL HD. Please make your PPT data as such. (4:3 XGA is also projectable with a size smaller, black flamed on both left and right sides).
- Please operate your PPT data by yourself at the podium.
- You can use Presenter View of PPT only if you bring your own PC. It will take a few minutes to set up.
- Since data created on a Mac will be run on a Windows system, please verify its functionality on a Windows PC beforehand and bring the data with you. Alternatively, please bring the original computer (Mac) as a backup.

### <Disclosure of COI>

Regarding the disclosure of conflicts of interest on the second slide, please include one of the slides such as follows.



### <If you bring your own PC>

- Please be sure to bring your data on a USB flash drive as a backup in case of connection issues or similar problems.
- Please make sure that your PC has HDMI terminal for monitor output. (Some compact PC needs another connector. In case of that, please carry your own connector.)
- Macintosh and Key Note are acceptable only if you bring your own PC (Please carry your own connector).
- Please bring battery adapter to avoid battery off. Because sometimes screen saver or power saving system could be a reason of battery off, please set your PC appropriately.

If you have any questions, please contact the secretariat below.

We would like to thank you all for your cooperation.

Contact: APASL STC 2026 Kumamoto Congress Secretariat

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